

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Istanbul Kültür University	TR ISTANBU19	Burcu Atalay-Emre, M.A. b.atalay@iku.edu.tr , eic@iku.edu.tr European and International Center, Ataköy Campus, D-100 Yanyol, Bakırköy, 34156, Istanbul. Agreements: agreements-eic@iku.edu.tr Outgoing: eic-sts-out@iku.edu.tr Staff: staffmobil-eic@iku.edu.tr Incomings: eic-sts-in@iku.edu.tr	www.iku.edu.tr/eic
Tezenas du Montcel Campus	F ST-ETIE17	Maryline Chambat, Institutional coordinator interoffice@tezenas.org tel: +334 921 140	www.tezenas.org

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle (short cycle, 1 st , 2 nd or 3 rd) *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships (total number of months of the study periods or average duration *)	
F ST-ETIE17	TR ISTANBU19	812 and 349	Tourism and business	1 st and 2 nd	2 (18)	Only by individual agreement
TR ISTANBU19	F ST-ETIE17	1015 041	Tourism and business	1 st and 2 nd	2 (18)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training (total number of days of teaching periods or average duration *)	
F ST-ETIE17	TR ISTANBU19		Business and Tourism	To be specified	Only by individual agreement
TR ISTANBU19	F ST-ETIE17		To be specified	To be specified	To be specified

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction (level) ³ Student Mobility for Studies Minimum recommended level: B1 Staff Mobility for Teaching (Minimum recommended level: B2)	
F ST-ETIE17		French		B1 French	B2 English
TR ISTANBU19		Turkish	English	B2 (English)	N/A

For more details on the language of instruction recommendations, see the course catalogue of each institution [links provided on the first page].

D. Additional requirements

² Mobility numbers can be given per sending/receiving institutions and per education field (optional): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution [Erasmus code]	Autumn term [month]	Spring term [month]
F ST-ETIE17	June 1st	
TR ISTANBU19	Application Deadline: June 15th	Application Deadline: November 15th

2. Decision will be sent by Tezenas and Istanbul Kültür University within 4 weeks
3. A Transcript of Records will be issued by Tezenas du Montcel and Istanbul Kültür University no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Tezenas du Montcel F ST-ETIE17:

18-20 = excellent
16-18 = very good
14-16 = good
12-14 = satisfactory
10-12 = sufficient
9-0 = Fail (not passed)

TR ISTANBU19 :

<http://www.iku.edu.tr/EN/ectsikuinfo.html#>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
F ST-ETIE17	interoffice@tezenas.org	www.tezenas.org
TR ISTANBU 19	www.iku.edu.tr/eic-incomingsts	www.iku.edu.tr/eic-visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
F ST-ETIE17	interoffice@tezenas.org	www.tezenas.org
TR ISTANBU 19	www.iku.edu.tr/eic-incomingsts	www.iku.edu.tr/eic-incomingsts

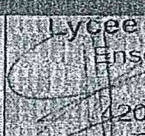

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F ST-ETIE17	interoffice@tezenas.org	www.tezenas.org
FR ISTANBU 19	www.iku.edu.tr/eic-incomingsts	www.iku.edu.tr/eic-incomingsts

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ^a
F ST-ETIE17	Martine Poulain Director	20.01.2014	 Lycee tezenas du montcel Enseignement Supérieur 5, rue Lamartine 42000 SAINT-ETIENNE Tel. 04 77 92 36 27
FR ISTANBU 19	Prof. Dr. Sermin ÖRNEKTEKİN, Vice Rector and Head of International Relations	07.04.2014	

Scanned signatures are accepted