

### **1. Objective of the Clarification and Explicit Consent Text and the Status of the University as the Data Controller:**

Republic of Turkey Istanbul Kültür University (“İKÜ”) acts in the capacity of a “data controller” in terms of the personal data of the student candidates, parents, and educators within the scope of the Law no. 6698 on the Protection of Personal Data (the “Law”) and the objective of this Clarification and Explicit Consent Text is to provide clarification to the student candidates, parents, and educators on the activities performed by İKÜ regarding processing of personal data as per the aforesaid Law and ensure provision of their explicit consent in case of the conditions as listed in clause 2 below.

### **2. Intended Purpose for Processing of Personal Data of Student Candidates, Parents and Educators & Personal Data to be Processed based on Explicit Consent**

Personal data of the student candidates, parents, and educators are processed by İKÜ within the framework of the conditions and purposes for processing of personal data as provided in Article 5 and Article 6 of the Law, including performance of the required activities and business processes by the relevant business units to ensure making available the services provided by İKÜ for the relevant persons (i.e. personal data owners), performance of the required activities and business processes by the relevant business units to ensure provision of the activities performed by İKÜ, providing information on the University, its departments, academic staff, courses, and educational policy as well as planning and performance of the necessary activities for the announcement of events and organizations.

### **3. Personal Data of Student Candidates, Parents and Educators and Purpose for Processing of Personal Data:**

In case of the following instances where the conditions for processing of personal data as provided in Article 5/2 and Article 6/3 of the Law cannot be fulfilled, an explicit consent of the users as a personal data owner is required to be provided in order to process such personal data.

Within this scope, personal data may be processed for the purposes of providing information on the University, its departments, academic staff, courses, and educational policy as well as the announcement of events and organizations to the personal data owners and may be transferred to the parties as specified in this Clarification and Explicit Consent Text.

Identification Data	Name/Last name, Republic of Turkey ID number, date of birth, place of birth, sex
Contact Data	Mailing address, phone number, e-mail address
Educational Data	Educational background, educational details (school name, graduation GPA), foreign languages, seminars and courses attended, certificates, computer skills, etc.
Occupation	
Department Considered for Studies	

#### **4. Transfer of Personal Data of Student Candidates, Parents and Educators:**

Personal data of the student candidates, parents, and educators may be transferred to İKÜ officials and its affiliates, business associates, suppliers as well as legally authorized public institutions and organizations, and private institutions within the framework of the conditions and purposes for processing of personal data as provided in Article 8 and Article 9 of the Law, including performance of the required activities and business processes by the relevant business units to ensure making available the services provided by İKÜ for the relevant persons (i.e. personal data owners), performance of the required activities and business processes by the relevant business units to ensure provision of the activities performed by İKÜ, planning and performance of the strategies of İKÜ, ensuring legal, technical, and commercial/business safety of the relevant persons (i.e. personal data owners) having a business relation with İKÜ as well as planning and performance of the activities required for offering and promotion of the services provided by İKÜ to the relevant persons by customization of such services based on the interests, usage habits, and needs of the relevant persons.

#### **5. Methods and Legal Basis for Collection of Personal Data:**

Personal data are collected in printed form and/or in digital format. Personal data collected based on legal reasons as provided above may be processed and transferred for purposes as provided in Article 5 and Article 6 of the Law and those contained in this Clarification and Explicit Consent Text.

#### **6. Rights of the Users as a Personal Data Owner:**

As per Article 11 of the Law, personal data owners have the following rights: (i) Learning about whether their personal data are processed; (ii) requesting for information if their personal data are processed; (iii) Learning about the purpose for processing of their personal data and whether such personal data are used for their intended purposes thereof; (iv) learning about the third parties to whom their personal data are transferred domestically or abroad; (v) requesting for correction of their personal data in case their personal data are processed in an incomplete or inaccurate manner and requesting for notification of such operations to third parties to whom their personal data have been transferred; (vi) requesting for deletion or disposal of their personal data in case the conditions required for processing of personal data no longer exist even though such personal data have been processed in line with the Law and other provisions of the applicable laws and requesting for notification of such operations to third parties to whom their personal data have been transferred; (vii) raising an objection to any consequence against the personal data owner, arising out of an analysis of his or her personal data exclusively by automatic systems; and (viii) claiming for damages arising out of unlawful processing of their personal data.

The requests regarding exercising the rights referred above may be submitted by personal data owners to İKÜ by using the methods as described in İKÜ Policy on the Protection and Processing of Personal Data as per Law no. 6698, available on the Website, <https://www.İKÜ.edu.tr/>. İKÜ will evaluate such requests and provide a response within 30 days. İKÜ reserves the right to request for a fee concerning such requests based on the tariff (if any) as determined by the Committee on the Protection of Personal Data. Please see İKÜ Policy on the Protection and Processing of Personal Data as per Law no. 6698, available on the Website, <https://www.İKÜ.edu.tr/> for detailed information on processing of personal data by İKÜ and application form.

I hereby accept and give my explicit consent for e-mail messages, e.g. promotions, events, etc., to be sent to my contact information provided above within the scope of its intended purposes thereof as well as processing, storage, and the transfer of such information by İKÜ to third parties, who provide services to İKÜ for sending such e-mail messages, for such purposes provided that my rights within the scope of the applicable legislation shall be reserved thereof.